

**Guidelines for the Association of Religious Counselors (ARC), Student Organizations
and
University Housing Fall Term 2019 through Winter Term 2020**

University Housing staff are committed to partnering with the Association of Religious Counselors (ARC) and U-M registered and recognized student organizations to support the spiritual needs of students living in University Housing residential communities. These guidelines are designed to clarify residence hall access and safety guidelines in support of University Housing residents. These guidelines also provide options in order to reach out to students living in University Housing residential communities.

Solicitation Tables in Residence Halls

An excellent outreach opportunity for ARC members and U-M registered and recognized Student Organizations is the use of a Solicitation Table in a residence hall. The intended purpose of the tables is to permit non-housing Student Life Units and Registered and Recognized U-M Student Organizations an opportunity to provide information to interested students in their home environment. ARC members who are not in a student organization are provided permission by exception with the caveat that the non-student ARC member is a registered member of the ARC organization. The member list must be shared with University Housing via an email document attachment sent to hsg-solicitation@umich.edu within the first two weeks of a fall term and the first two weeks of the winter term.

Tables can be requested via a link on this [webpage](#).

Personal Visits

Access to residence halls is limited to residents and specific University Housing staff. ARC and Student Organization members are welcome to visit a resident if that resident has personally reached out and pre-scheduled a visit with the individual ARC or individual Student Organization member as a guest in the resident's home. The resident is expected to meet their guest at the entrance to the building and, as with all other guests, is personally escorting their guest while in the building.

Residential Lounge Space

Residential lounge space is designed to serve the residents that live within our housing communities, therefore, the spaces are not available for outside groups to use. Where an ARC member is holding a meeting in a non-residential space on campus such as the Michigan League, Palmer Commons or Pierpont Commons; or at a place of worship and would like to invite all students, an ARC member is welcome to apply for a solicitation table. These tables are provided as an out-reach option so that an organization's member can be available to answer questions and provide information to interested residents. (Please see Solicitation Tables above).

A Housing resident who reserves a lounge space for only the residents of their community, must be in attendance at the gathering in their residential community and, again, the ARC member is their invited and personally escorted guest in their home. Public invitations via social media, including on ARC member websites, is not permitted for a meeting being held by a resident in their residence hall.

Flyering

University Housing does not permit the posting of flyers, distributing information under resident doors, door-to-door solicitation and mailbox stuffing. Fines may ensue.

Individuals failing to comply with these guidelines may be found responsible for violating the Statement of Student Rights and Responsibilities and/or the Community Living at Michigan Guidelines. Such violations will be sanctioned accordingly.

University Housing staff value the partnership with ARC and look forward to supporting students together for another year.